

## ILTON PARISH COUNCIL

### Minutes of the Ordinary Meeting of Ilton Parish Council held in Merryfield Hall on Tuesday 12th February 2019

#### 2019/19 Attendance and Apologies

##### Those present:

Mr D Amor (Chair)  
Mr I Sherwood (Vice Chair)  
Mrs R Burt  
Mrs Jan Easterbrook  
Mr George Fox  
Mr I Welch  
Mrs S Steele (District Councillor)  
Mr A Dance (County Councillor)  
Mrs S Morley (Clerk)

##### Apologies

Mrs M Bullock  
Mrs S Hill  
Mrs P Matravers

##### In Attendance

Mr Malcolm Cavill  
Mrs Victoria Le-Fort  
Ms Hayley Wakeford

#### 2019/20 Public Voice

Mr Cavill introduced himself as a prospective candidate for the District Council elections which will be held in May. Councillor Sue Steele is retiring and will not be standing again.

Mrs Le-Fort and Ms Wakeford attended on behalf of the Gardening Group. Ms Wakeford will be the Garden Group representative to liaise with the Parish Council.

#### 2019/21 Minutes of meeting held on Tuesday 8th January 2019

The minutes of the last Ordinary Meeting of the Parish Council were agreed and signed.

#### 2019/22 Matters arising from the minutes and any subsequent action taken

Defibrillator - The Clerk confirmed that Mr and Mrs Carpenter no longer live in the village but still carry out the monthly inspections and remain in touch with South Western Ambulance service. The annual training is due once again and will be arranged shortly. Jemma Harris and Emily Taylor from the village also currently support the village defibrillator.

#### 2019/23 Parish Council Vacancies

Mrs Jan Easterbrook and Mr George Fox both wish to be co-opted onto the Parish Council. Mr Amor proposed the co-option of Mrs Easterbrook, seconded by Mr Welch, Mr Sherwood proposed the co-option of Mr Fox, seconded by Mrs Burt. All Councillors were in agreement. Mrs Easterbrook and Mr Fox were duly co-opted onto the Parish Council.

#### 2019/24 Highways

- (a) Speeding on Cad Road - Mrs Burt has spoken to the Police who are reluctant to give the figures of the number of people exceeding the speed limit. Mrs Burt felt that the only way to control speeding on Cad Road would be to buy a SID as a number of other local councils have done.
- (b) Sealed Order for the naming of new roads - The sealed order for the new roads in the new development has been received.
- (c) Closure of Main Street from Pennys Mead Junction Southwards for 25 meters - This is effective from the 16th February for 2 days.
- (d) Missing Village Hall Sign - The sign at the turning into Copse Lane has not yet been replaced. The Clerk to chase this. **ACTION - The Clerk**
- (e) Potholes in Frost Lane - These have been reported.

#### 2019/25 Brook Green

Brook Green is looking nice.

## **2019/26 Footpaths**

- (a) The formal order for the footpath diversion has been received.
- (b) The footpath from Pennys Mead towards the Airfield is still an issue with a blockage still in place part of the way. Mr Dance to take this up. Mr Amor to email more information to Mr Dance. The Clerk to email the path number (which is CH 15/26).  
**ACTION - Mr Amor, Mr Dance, The Clerk**

## **2019/27 Cemetery / Churchyard**

- (a) Inspections - Councillors have regularly walked around the Cemetery and Churchyard and no problems have been recorded.
- (b) Memorial - A request for permission to erect a new memorial to a recently deceased parishioner has been received. Councillors approved the request.

## **2019/28 Recreation Ground Play Park**

- (a) Inspection Reports - Nothing new or urgent.
- (b) Removal of willow and bamboo - These have now been removed by the Ranger.
- (c) Wessex Water - requested entry into the Play Park to repair a leak. This has been done and the area left as tidy as possible.

## **2019/29 County Councillor Report**

- (a) Bus Services - There are a few issues and Mr Dance has been in talks with the County Council to see if the service can be expanded to solve some of the issues such as connections. There is hope that some changes can be made.
- (b) Gritting - The recent snow and lack of gritting caused a number of problems in the local area including the road to South Petherton Hospital which was not gritted. A cross party press release was put out which was picked up by local TV. The County Council have agreed to put more money into gritting but this will not be until next year.

There were no questions from Councillors.

## **2019/30 Recreational Development / Playing Field**

- (a) Report on Project Group meeting - notes of the meeting which was held at the School on Wednesday 6th February were sent to all councillors and to those who attended the meeting.
- (b) Location of Football Pitch - One of the contractors who quoted was keen to locate the pitch in a north / south position at right angles to the MUGA. He felt this would help drainage into the pond. The other contractor felt that a good pitch could be created in any location. The pitch was marked out in the summer and after a lot of discussion it was laid out in the original location, level with the MUGA. Councillors agreed to put the pitch in the location shown on the original plan.

It was agreed to email Larkfleet regarding drainage into their pond.

**ACTION - The Clerk**

- (c) Football Pitch - 2 quotes have been received with very similar costs. There should be some 106 money available for the pitch. There is a question of whether planning consent may be needed for the football field. The Clerk was informed by a planning officer that it would be needed but this is being checked again. Councillors agreed to accept the quote from Mike Smith.  
**ACTION - The Clerk**
- (d) Project Management for Football Pitch - SSDC have suggested employing the services of a Project Manager for the pitch to ensure that contracts are properly drafted and adhered to. The Clerk has approached Gary Slade who said he is interested. Mr Slade has replied that their standard hourly rate is £70/hr but if charging on a time basis, he would be happy to reduce this to £60/hr plus VAT. He

suggests a budget of approximately £1,500 plus VAT should cover the time likely to be involved. Councillors agreed that he did a very good job with the MUGA which went ahead with no problems. Mr Welch proposed that Gary Slade be asked to project manage the football pitch, seconded by Mr Sherwood. All Councillors were in agreement. The Clerk will arrange a meeting between the chosen contractor, Mr Slade and one or two councillors.

**ACTION - The Clerk**

- (e) Community Gardens - an agreement with the Ilton Gardening Plotolders Group has been drafted and needs to be agreed by the Parish Council and signed. The initial finishing date was originally set at 31st Dec 2019 but there has been a request to extend this. Councillors agreed to extend the initial project date to 31st Dec 2020 which will give the group sufficient time to see if the project is viable.

The agreement has been drafted with no charge to the users. Councillors agreed to make no charge to users.

Request to install an IBC tank to carry water. This is an enclosed tank. There was a suggestion that this could go green in the summer. There is a water pipe along the ditch which may be metered and is probably owned by the adjoining farmer. It may be possible to come to an agreement with the farmer to use this water for a charge which could be passed to the Gardening Group. Councillors felt that for the initial start of the project the group should see how things go. If the project is successful then it may be possible to do some fundraising to lay on a proper water supply but for now leave things as they are and see how the project progresses.

The agreement was being read by members of the Gardening Group and can be signed at the next meeting of the Parish Council.

- (f) Signs - The new sign for motorised bikes is ready to put up.
- (g) Notice Board - This has arrived and will be put up alongside the path to the MUGA.
- (h) Gym Equipment - A number of companies have sent brochures and one has been out to give a layout and quote. Barrington have recently had some very nice equipment installed, most of it moving. The advice from the company used by Barrington is that it is necessary to consider the demographic of the potential users - static equipment is generally not suitable for older people who will not have the upper body strength to use pull ups or bars. Also the equipment needs to be fun to use. Maintenance does not appear to be much of a problem. Barrington have used the same company as Kingsbury and Merriott.

Barrington were very successful in getting the local community involved, including a group of young people, and in raising funds and it was suggested at the Project Group meeting that young people in Ilton might like to have some input into the choice of equipment. The Clerk and Mr Welch went to the Youth Club yesterday evening but unfortunately no-one turned up.

- (i) Disabled equipment can be included within the area of the other gym equipment.
- (j) Wildlife Area - It was suggested at the Project Group meeting that we meet with an expert from the Wildlife Trust to come and look at the field and advise on creating a wildlife area. Mrs Hill is keen to take on this project but there is disagreement over whether the area should be ploughed or not. A meeting with an expert will be arranged.

**ACTION - The Clerk / SSDC**

- (k) Management of the Field - this was briefly discussed in October and again at the Project Group meeting. A proper management plan needs to be drafted. The visit from the wildlife expert may help. Once the football field has been completed the long term management can be considered.

**ACTION - The Clerk**

- (l) Dog Bin - It was agreed to move the dog bin in the lane by the Playing Field into a more usable position inside the field because at the moment dog waste is being deposited into the main bin by the seat and the dog bin in the lane is hardly used. It was agreed that if the bin is not in good condition a new one will be ordered. Mr

Sherwood to arrange to move the bin and let the Clerk know the new location to inform SSDC.

**ACTION - Mr Sherwood / the Clerk**

- (m) MUGA - The Cricket Club are using the MUGA next week for their training session.

### **2019/31 General Maintenance**

Ranger - The work he is doing is very good.

### **2019/32 Planning Applications**

App No 19/00071/FUL  
Proposal Erection of 1 detached dwelling and associated drive and car port  
Location Land Adjacent West Cottage, Main St, Ilton

Ilton Parish Council considered the above planning application and have no objections to the proposal.

App No 19/00234/OUT  
Proposal Erection of new 2/3 bedroom cottage in land adjoining Willow Cottage  
Location Willow Cottage, Church Road, Ilton

Ilton Parish Council considered the above application and is concerned about vehicle access to the site because a similar application for this site was turned down several years ago because of road safety concerns by County Highways. Also Councillors noted that the building appears to be very close to the road-narrowing chicane. The photograph supplied with the application is very old and out of date because it does not show the pedestrian footway or the chicane which was built approximately 5 years ago.

### **2019/33 Correspondence**

- (a) Police Report - we have had 168 investigated crime reported for the month of January 2019 and there were 21 arrests with 20 reports of ASB for Area North.  
(b) Somerset Waste Partnership January briefing.

### **2019/34 Accounts payments and receipts**

- (a) Received - Richard Green Stonemason - £130.00 memorial; Football Foundation - £750.00 goals.  
(b) Balances @ 31/1/2019 - Treasurers Account = £51,132.44 / Business Account = £2,782.33.  
(c) The following cheques were raised:  
001087 - £ 66.24 - Eagle Plant, January container hiring  
001088 - £ 168.72 - SSDC Ranger December  
001089 - £ 168.72 - SSDC Ranger November  
001090 - £ 211.69 - SSDC Playground Inspection 3rd Quarter  
001091 - £ 132.00 - Merryfield Hall Hire 2019  
001092 - £ 49.80 - Macs Printing - sign  
001093 - £ 277.25 - S Morley - Salary and Administration January  
001094 - £ 220.45 - T Mico - various jobs inc fitting dog bins, erecting signs

### **2019/35 Matters and items to report**

- (a) The Clerk contacted Louise Smith, Ilton's Village Agent, following a phone call from a lady who was hoping to arrange a regular lift for her father to go into Ilminster. He cannot use the bus because he has a mobility scooter. Ms Smith will contact the lady.  
Ms Smith is hoping to set up a Good Neighbours Scheme which would involve people volunteering small acts of kindness to others, giving as much or as little time and skills as they can. She asked if the Parish Council would be interested in supporting this. The Clerk was asked to find out what this would involve. **ACTION - The Clerk**

- (b) The Cricket Club want to put a gate into the field so that lost balls can be retrieved. The gate will be kept locked at all times and only opened on match days for the retrieval of balls. The Parish Council were asked if they have any objections to putting a gate into their field. Councillors agreed that they have no objections to a gate into the field. **ACTION - The Clerk**
- (c) There is a water meter in the road next to the telegraph pole in Copse Lane by the new car park. The cover is loose. It has been reported twice but has still not been repaired. The Clerk to chase this. **ACTION - The Clerk**
- (d) SSDC Website - There is a new SSDC website where you can register and look at all your personal details such as council tax etc.
- (e) Somerset Rivers Authority - There is a second reading of the bill.

**2019/36      Next Ordinary Meeting of the Parish Council**

The next ordinary meeting of the Parish Council will be on Tuesday 12th March 2019 at 7.30 p.m. at Merryfield Hall

The meeting finished at 8.50 p.m.

Dave Amor - Chairman